

AHEAD Management Institutes Registration Form

February 4 - 6, 2010 • The Sheraton New Orleans Hotel • New Orleans, Louisiana, USA

SUBMIT YOUR REGISTRATION FORM AND PAYMENT TO: AHEAD Registration
107 Commerce Center Drive,
Suite 204
Huntersville, NC 28078 USA
FAX: 704-948-7779

Part 1 - Registrant Information:

First Name: _____

Last Name: _____

Job Title: _____

Institution: _____

Department: _____

Street Address: _____

City: _____

State/Province: _____ Zip/Postal Code: _____

Telephone: _____

FAX: _____

E-mail: _____

Part 2 - Registration Information (check one):

I will attend and pay the AHEAD Member EARLY BIRD rate of \$275 (for registrations received on or before December 23, 2009)

I will attend and pay the Non-Member EARLY BIRD rate of \$375 (for registrations received on or before December 23, 2009)

I will attend and pay the AHEAD member REGULAR rate of \$325 (for registrations received after December 23, 2009)

I will attend and pay the Non-Member REGULAR rate of \$425 (for registrations received after December 23, 2009)

Registration includes all materials, continental breakfasts, and refreshment breaks. Travel expenses, hotel accommodations and additional meals are not included in the registration fee. Refunds can only be provided for cancellations received in writing before December 23, 2009. A \$50.00 administrative fee will be charged for all cancellations. No refunds can be issued after December 23, 2009, however registrations are 100% transferable to another attendee from the same institution at any time.

**Register by December 23, 2009
for the very best value!
Questions?
Call AHEAD at 704-947-7779**

Part 3 - Program Selection:

I will attend the following institute track on Thursday & Friday, February 4 & 5 and the Documentation plenary session on February 6.

#1 - The Institute for New and Newer Disability Service/Resource Managers & Coordinators

#2 - For the Aspiring Executive: Management Strategies and Tools for Directing a Disability Service/Resource Program

#3 - Keeping Up and Keeping it Legal

In addition to the above, I will attend the following special seminar on Friday afternoon:

#1 - Management Applied: Examining Thorny Issues

#2 - Are the DOJ ADA Rules Changing

Part 4 - Programmatic Accommodation Information:

Please check here if you will require any disability-related programmatic accommodations for the seminar. A member of the AHEAD staff will contact you directly to make necessary arrangements.

Part 5 - Payment Information:

Amount Due: \$ _____

Form of Payment Enclosed

(Please check one and provide appropriate information applicable to your form of payment):

Check payable to AHEAD (FEIN# 34-1265325)

Check #: _____

Purchase Order for AHEAD (FEIN# 34-1265325)

Purchase Order #: _____

MasterCard/VISA/American Express/Discover

Account Number (16 digits):

Exp. Date: ____ / ____

Three digit security code:

Cardholder's Name (as it appears on card):

Cardholder's Signature:
